

9 December 2025

Our Ref Letchworth Community Forum 17
December 2025

Contact. Community and Partnerships Team
Direct Dial. 01462 474274
Email. community@north-herts.gov.uk

To: Members of the Area Forum: Councillors Sadie Billing (Chair), Tamsin Thomas (Vice-Chair), Amy Allen, Daniel Allen, Tina Bhartwas, David Chalmers, Mick Debenham, Emma Fernandes, Ian Mantle, Sean Nolan, Sean Prendergast and Claire Winchester

NOTICE IS HEREBY GIVEN OF A

MEETING OF THE LETCHWORTH COMMUNITY FORUM

to be held in the

**LETCHWORTH LIBRARY, BROADWAY, LETCHWORTH
GARDEN CITY, SG6 3PF**

On

WEDNESDAY, 17TH DECEMBER, 2025 AT 7.30 PM

Yours sincerely,

Isabelle Alajooz
Director – Governance

****MEMBERS PLEASE ENSURE THAT YOU DOWNLOAD ALL
AGENDAS AND REPORTS VIA THE MOD.GOV APPLICATION
ON YOUR TABLET BEFORE ATTENDING THE MEETING****

Agenda **Part I**

Item		Page
1.	APOLOGIES FOR ABSENCE	
2.	CHAIR'S ANNOUNCEMENTS Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chair of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest, wishing to exercise a 'Councillor Speaking Right', must declare this at the same time as the interest, move to the public area before speaking to the item and then must leave the room before the debate and vote.	
3.	PUBLIC PARTICIPATION - GRANT APPLICATION To consider a community grant application for recommendation to the Executive Member for Governance.	(Pages 5 - 12)
4.	LETCHWORTH BID UPDATE To receive a verbal update from the Letchworth BID on their work in Letchworth town centre.	
5.	PRESENTATION - NORTH HERTS COUNCIL'S DRAFT TOWN CENTRES STRATEGY Presentation on North Herts Council's Draft Town Centres Strategy from a council representative, followed by Q&A.	(Pages 13 - 26)
6.	PRESENTATION - MARTIN GROUP'S PUBLIC CONSULTATION FOR EMERGING MASTERPLAN FOR THE REDEVELOPMENT OF GARDEN SQUARE SHOPPING CENTRE Martin Group will be presenting details of their public consultation relating to the emerging Masterplan for the redevelopment of the Garden Square Shopping Centre for feedback and ideas. This forms part of their public consultation which ends at 5pm, 8 th January 2026. Mike Martin from Martin Property Group and John Bradley from Studio4Design architects will be presenting.	(Pages 27 - 36)
7.	INFORMATION NOTE ON PROPOSED PARKING TARIFF INCREASES Information note to inform the Community Forum of the proposed parking tariff increases for 2026/27 initial option. For the Community Forum to provide	(Pages 37 - 44)

any views on the initial proposed car parking tariff increases as set out in Appendix A.

8. **COMMUNITY UPDATE** (Pages 45 - 46)
To provide the Forum with an update to ensure Members are kept informed of the work of the Community and Partnerships Team.
9. **WARD MATTERS & OUTSIDE ORGANISATIONS**
To receive any verbal reports from Members and questions from members of the public regarding Ward matters and Outside Organisations.
10. **FUTURE AREA FORUMS**
To discuss topics for future meetings.